



Stirred by the Spirit of Christ to learn, follow, and serve.

5760 Portland Ave. S.
 Minneapolis, MN 55417-2462
 Office: 612-866-2579
 Fax: 612-395-5373
www.dllc.org

WEDDING FEES: CHURCH MEMBERS

DEPOSIT

Your wedding will be scheduled upon receipt of your \$100.00 deposit which will be applied to your Sanctuary fee. All remaining fees must be remitted at least two (2) weeks prior to your event.

<i>Fee for . . .</i>	<i>Amount</i>	<i>Details</i>	<i>Payable to:</i>
Pastor	\$250.00		<i>the pastor</i>
Organist	\$200.00	You may choose an organist other than the Diamond Lake organist. He or she must be accredited through the American Guild of Organists.	<i>the organist</i>
Wedding Coordinator*	\$300.00	Wedding Services, including 5 hours of service the day of the wedding. Additional hours and special requests available for additional fees.	<i>Julie Sarff</i>
Wedding Custodian*	\$200.00	includes setup and cleanup for wedding service	<i>Nate Koenig</i>
Building Usage*	\$500.00	Sanctuary (\$500.00 - \$100.00 deposit = \$400.00 due with remaining fees)	<i>Diamond Lake Lutheran Church</i>
	\$150.00	Lakeview Room (reception until 11:00 p.m.)	
	\$50.00	North Room (reception until 11:00 p.m.)	
	\$200.00	Kitchen damage deposit (reception until 11:00 p.m.)	
	\$15/hr (1-5 kids) \$20/hr (6-10 kids)	Nursery (staffed by two pre-selected church representatives)	<i>individual church representatives</i>
Reception Custodian	\$300.00	includes setup and cleanup for reception	<i>Nate Koenig</i>
Audio*/Video Technician	\$200.00	Set up and operation of audio for the wedding service	TBD
	\$200.00	Set up and operation of video streaming for the wedding service	
	\$50.00	Attendance at rehearsal per Technician	
	\$25.00/hr	Special set up and requests outside the rehearsal & wedding per Technician	
Candles	\$50.00	for candleholders	<i>Diamond Lake Lutheran Church</i>
	\$75.00	for aisle candleholders	
Candle Custodian	\$50.00	includes set up, clean up and placement of aisle candles & candelabras	<i>Nate Koenig</i>
*required			

If you have any questions, please feel free to call Julie Sarff, Diamond Lake Wedding Coordinator at 952-484-3014 (cell).

Name of Bride and Groom (please print)

Wedding date

Today's date

Bride's signature

Groom's signature



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WEDDING FEES: NON-MEMBERS

Your wedding will be scheduled upon receipt of your \$200.00 deposit which will be applied to your Sanctuary fee. All remaining fees must be remitted at least two (2) weeks prior to your event.

DEPOSIT

Fee for . . .	Amount	Details	Payable to:
Pastor	\$300.00	You may choose a pastor other than one of the Diamond Lake pastors. He or she must be licensed to perform marriage ceremonies.	<i>the pastor</i>
Organist	\$250.00	You may choose an organist other than the Diamond Lake organist. He or she must be accredited through the American Guild of Organists.	<i>the organist</i>
Wedding Coordinator*	\$400.00	Wedding Services, including 5 hours of service the day of the wedding. Additional hours and special requests available for additional fees.	<i>Julie Sarff</i>
Wedding Custodian*	\$300.00	includes setup and cleanup for wedding service	<i>Nate Koenig</i>
Building Usage*	\$1000.00	Sanctuary (\$1000.00 - \$200.00 deposit = \$800.00 due with remaining fees)	<i>Diamond Lake Lutheran Church</i>
	\$300.00	Lakeview Room (reception until 11:00 p.m.)	
	\$100.00	North Room (for reception until 11:00 p.m.)	
	\$200.00	Kitchen damage deposit (reception until 11:00 p.m.)	
	\$20/hr (1-5 kids) \$25/hr (6-10 kids)	Nursery (staffed by two pre-selected church representatives)	<i>individual church representatives</i>
Reception Custodian	\$350.00	includes setup and cleanup for reception	<i>Nate Koenig</i>
Audio*/Video Technician	\$250.00	Set up and operation of audio for the wedding service	TBD
	\$250.00	Set up and operation of video streaming for the wedding service	
	\$50.00	Attendance at rehearsal per Technician	
	\$25.00/hr	Special set up and requests outside rehearsal & wedding per Technician	
Candles	\$50.00	for candleholders	<i>Diamond Lake Lutheran Church</i>
	\$150.00	for aisle candleholders	
Candle Custodian	\$75.00	includes set up, clean up and placement of aisle candles & candelabras	<i>Nate Koenig</i>
*required			

If you have any questions, please feel free to call Julie Sarff, Diamond Lake Wedding Coordinator at 952-484-3014 (cell).

Name of Bride and Groom (please print)

Wedding date

Today's date

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